

Employee:	Date of Employment:
Job Title: Director of Mobilization	Job Funding: Employee (Volunteer or raises 100% of needed support)
Department: Mobilization	Job Type: 20-40 hours per week
Revision Date:	Fair Labor Standards Act (FLSA): Exempt

### Position Overview

Lead the mobilization team to identify, recruit, evaluate, pray with and deploy long and short-term missionaries and other workers to Europe. This includes creating the vision for, and implementing a robust long term mobilization program, representing ECMI-USA at appropriate mobilization venues, maintaining a vigorous online web and social media presence, and directing and supervising the mobilization team.

### Primary Job Functions

- Manage the mobilization and application process
- Stay abreast and knowledgeable of latest missiological trends and lead the evaluation and continuous improvements of the mobilization strategies and tactics.
- Coordinate applicant interest with field needs
- Mobilize, pray with, encourage, and coach candidates
- Track and monitor the mobilization process, which concludes with candidates' appointment.
- Continuously improve the timeliness and efficiency of the mobilization process.
- Maintain secure online data base of contact/ candidate information
- Organize and lead a personal prayer support team
- Either be a self-funded volunteer or obtain and maintain 100% of required pay/ funding by way of ministry partnerships
- Participate in weekly staff conference calls

### Secondary Job Functions

- Represent ECMI-USA at seminaries, Christian and secular colleges, churches, and mobilization/ recruiting events.
- Oversee the ECMI-USA Short Term Missions program and its Coordinator
- Attend the ECMI Biennial conference

### Requirements and Skills

- Demonstrate a mature and consistent Christian commitment and walk with the Lord
- Agree with and adhere to the ECMI statement of faith, policies and practices

- Able to work with people from a broad theological spectrum of evangelical positions and practices
- Demonstrates the ability to connect with and relate to all generations of inquirers
- College level training, including at least 30 credits of Bible and Theology
- Short and/or long term field missionary experience
- Knowledgeable in cross cultural and missiological issues
- Experience and knowledge in event planning
- Able to communicate clearly both in writing and verbally
- Able to interact personably with people in various settings
- Be a team player and self-starter with supervisory experience
- Proficient computer literacy to communicate comfortably via social media, video conferencing, digital publishing and email
- Competent in the use of online database technology, word processing, and spreadsheets
- If not in Colorado Springs, CO, then requires office space at home, high speed internet connection with adequate bandwidth for video, voice and data communications
- Must be willing and able to travel at least 25% of the time and travel to Europe at least one time per year

**Reporting Relationships**

- Reports to the Executive Director
- Supervises Mobilizers and Short-term Ministry Coordinator
- Liaises with Field Ministry Personnel, US Staff and other ECMI personnel as needed

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

The designated parties below hereby agree to the stated terms and conditions of this job description.

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**[Name]**, Director of Mobilization      Date

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Director ECMI-USA      Date  
 Supervisor